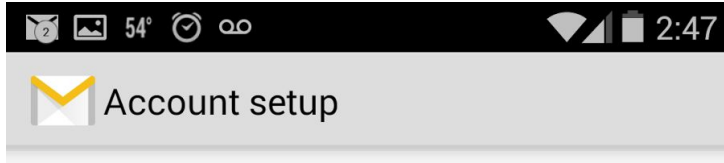


Setting up Email on an ANDROID device



1. Go to your standard built in Email app.

2. You will be prompted with this screen in which you will need to type your username and password.



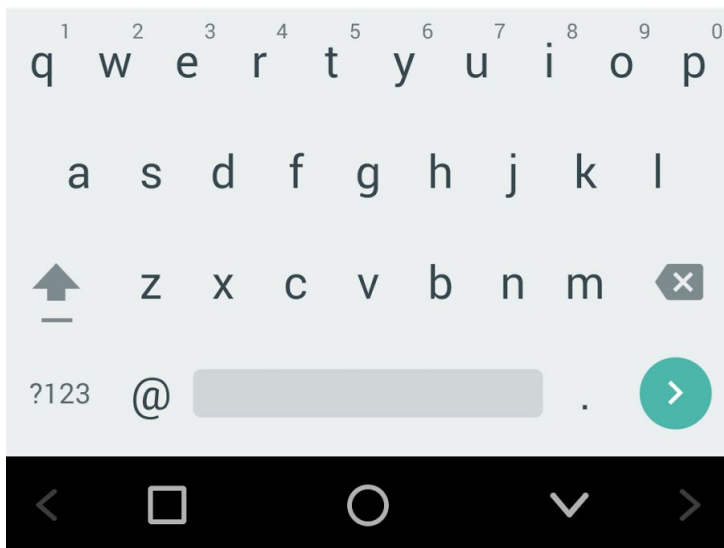
You can set up your account in just a few steps.

Email address

Password

Manual setup

Next



3. You will then be ask to select which email type you want to connect to. Choose Exchange.



Account setup

What type of account is this?

POP3

IMAP

Exchange



4. After you successfully login you will be prompted with the next screen in which you will need to input the correct server information as seen below.

54° [mail icon] [refresh icon] [signal icon] [battery icon] 2:41

< [mail icon] stromana@conwaysch... ADD ACCOUNT

Username
stromana@conwayschools.net

Password
.....

Server
outlook.office365.com

Port
443

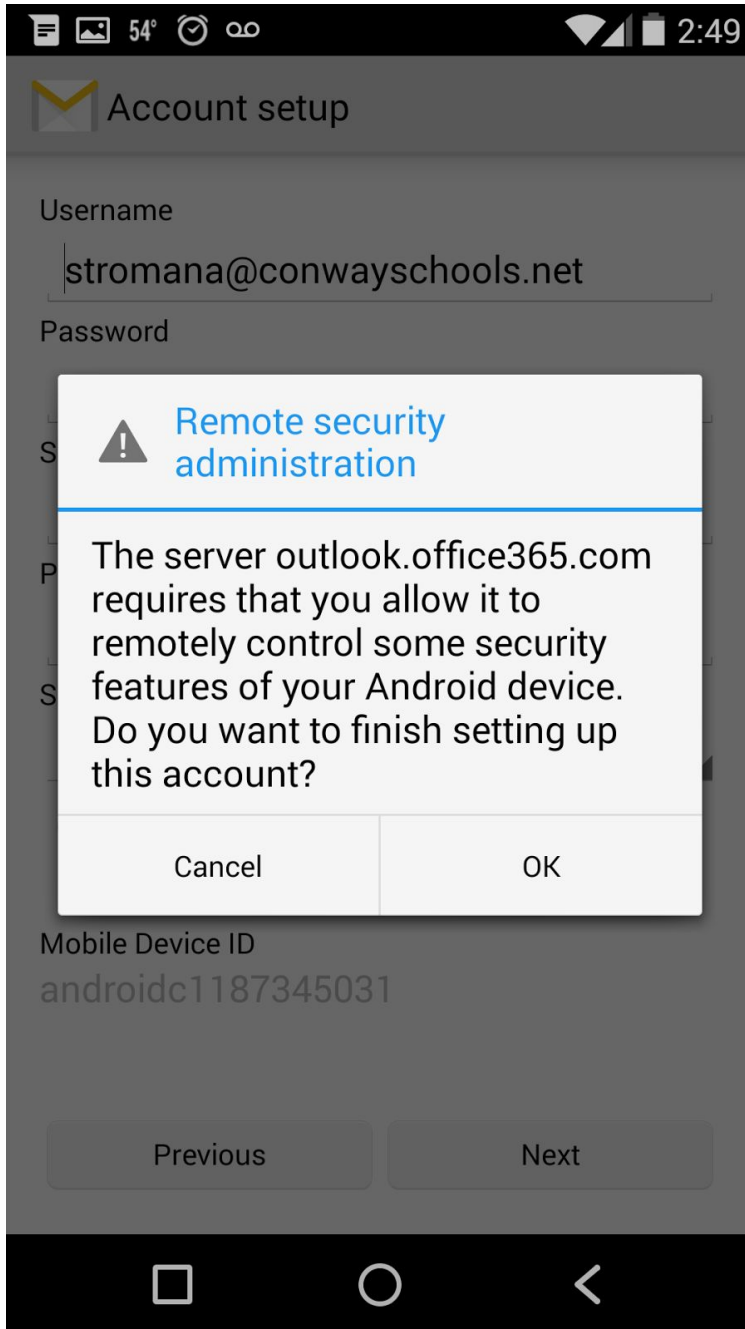
Security type
SSL/TLS

Client certificate
None

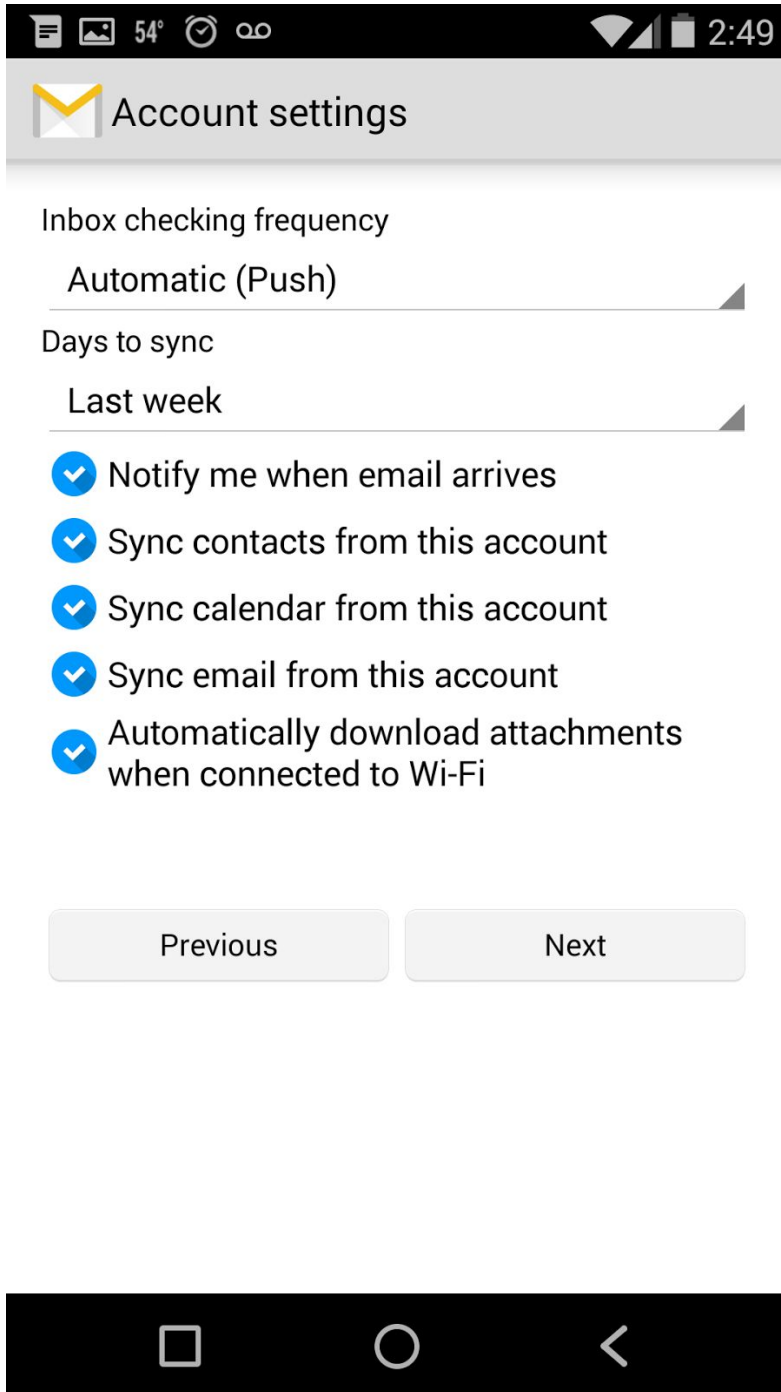
Mobile Device ID
androidc1187345031

[home icon] [back icon] [forward icon]

5. You will then be prompted with a remote security administration. Please select OK.



6. Next screen you will be prompted to configure your sync settings. Choose what you want synced.



7. Next you will choose what you would like your Email to be named.



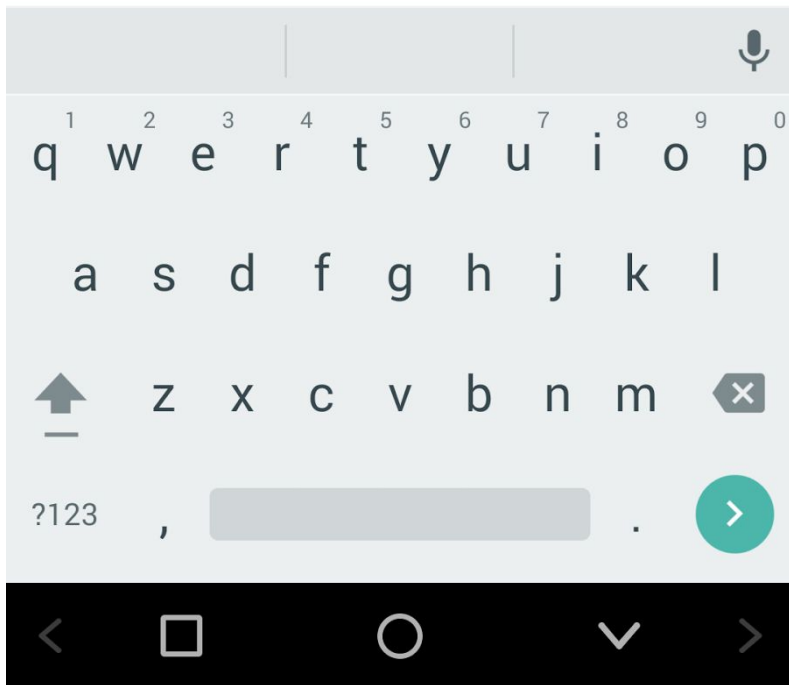
Account setup

Your account is set up and email is on its way!

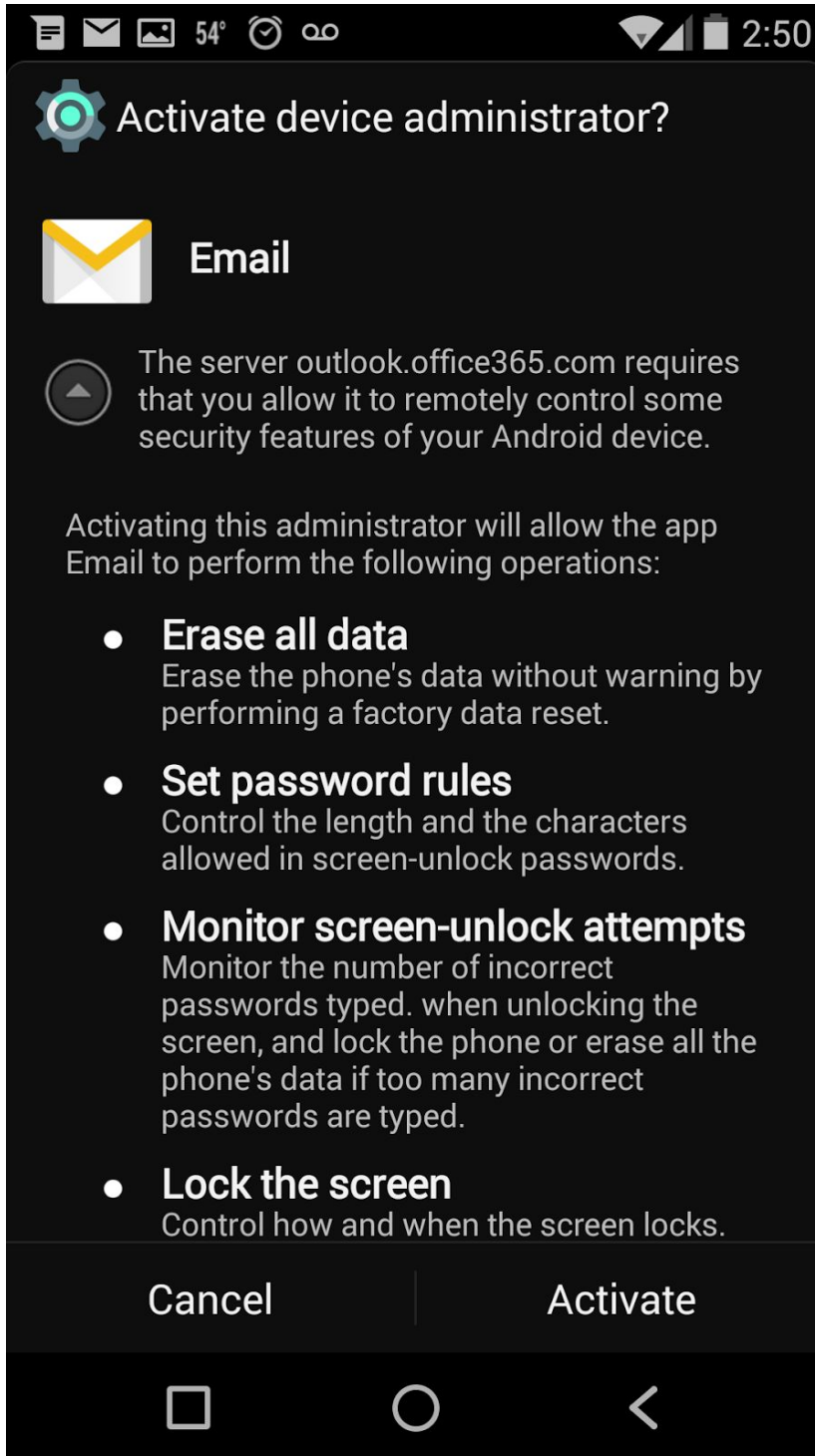
Give this account a name (optional)

CPSD

Next



8. Last step, select activate at the device administrator screen.



All done! You have successfully configured your Android device to receive your school email!

